



**Continuum of Care New Project Rating Form 2017**

Project Name: \_\_\_\_\_ Date \_\_\_\_\_

Evaluator Name: \_\_\_\_\_ Org: \_\_\_\_\_

**Max 125**

**Training and Technical Assistance:** All projects must agree to be responsive to training and technical assistance from the Collaborative Applicant, ECHO.

**Threshold Items**

|   |     |    |
|---|-----|----|
| Are you an ECHO Member in good standing?  | Yes | No |
| Is the applicant a unit of government or non profit in good standing with the SC Secretary of State and IRS 501c3 status.   | Yes | No |
| Does application have all sections completed and attachments included and clearly written?  | Yes | No |
| Does the application propose an eligible project type? (PSH: Rapid Rehousing or PSH: Serving Chronically homeless with the head of household having a qualified disability, RRH, SO - CES only, or JOINT TH and RRH)? | Yes | No |
| Does application propose serving an eligible population?<br><i>-See eligible population definitions for this year's competition</i>   | Yes | No |
| Does the agency have adequate Bylaws, Organizational Policies and Procedures, and an adequate financial accounting system in place and consistent with HUD and CoC requirements?                                      | Yes | No |
| Does the application include appropriate documentation of required Match?   | Yes | No |
| Amount of Request: ECHO retains the right to request that new applicants adjust the amount of their request. Is project still viable with the adjusted request?   | Yes | No |

**IF THE ANSWER TO ANY OF THESE QUESTIONS IS NO THE APPLICATION WILL NOT BE CONSIDERED FOR FUNDING**

**Part A: Experience and Capacity (Maximum Points – 40)**

**Points      Score**

|   |        |  |
|---|--------|--|
| a. Does the application clearly describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application?  | 0 - 15 |  |
| B. Does the application clearly describe experience with utilizing a Housing First approach? Does the description include: 1) eligibility criteria; 2) process for accepting new clients; and 3) the process and criteria for exiting clients? Does the description demonstrate that there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions as imposed by federal, state or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, or gender identity? Does the description demonstrate that the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases? | 0 - 10 |  |
| C. Does the application clearly describe the experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of sub recipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants?   | 0 - 5  |  |
| D. Did a representative from the organization attend the Grant Workshop on February 2, 2017   | 10     |  |

Total Points for Experience and Capacity

(Max. 40)

**0**

| <b>Part B: Design of Housing and Supportive Services (Maximum Points – 25)</b>  | <b>Points</b>      | <b>Score</b> |
|---|--------------------|--------------|
| A. Extent to which the applicant: 1) Demonstrates an understanding of the needs of the clients to be served; 2) Demonstrates that type scale, and location of the housing fit the needs of the clients to be served; 3) Demonstrates that type and scale of the supportive services, regardless of funding source, meets the needs of clients to be served; 4) Demonstrates how clients will be assisted in obtaining mainstream benefits; and 5) Establishes performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD or CoC benchmarks | 0 - 15             |              |
| B. Does the application describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs?   | 0 - 5              |              |
| C. Does the application describe how clients will be assisted to increase employment and/or income to maximize their ability to live independently?   | 0 - 5              |              |
| <b>Total Points for Housing First Approach</b>  | <b>(Max. 25)</b>   | <b>0</b>     |
| <b>Part C: Timeliness (Maximum Points - 10)</b>   | <b>Points</b>      | <b>Score</b> |
| Does the application fully describe the plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Is a detailed schedule of proposed activities for the first 60, 120 and 180 days after grant award included?  | 0 - 10             |              |
| <b>Part D: Financial (Maximum Points - 40)</b>  | <b>Points</b>      | <b>Score</b> |
| A. Is the project cost-effective when projected cost per person served is compared to CoC average within project type?  | 5                  |              |
| B. Organization's most recent audit:  |                    |              |
| 1. Audit found no exceptions to standard practices  | 3                  |              |
| 2. Audit identified agency as "low risk"  | 3                  |              |
| 3. Audit indicates no findings  | 4                  |              |
| C. Document match amount meets HUD requirements   | 5                  |              |
| D. Budgeted costs are reasonable, allocable, and allowable  | 20                 |              |
| <b>Total Points for Financial</b>   | <b>(Max. 40)</b>   | <b>0</b>     |
| <b>Part E. Leverage (Maximum Points – 5)</b>  | <b>Points</b>      | <b>Score</b> |
| Project leveraged at 150% or more   | 5                  |              |
| <b>Part F. CES Participation (Maximum Points – 5)</b>   | <b>Points</b>      | <b>Score</b> |
| Is the percentage of entries projected to come from CES at least <b>95%</b> ?   | 5                  |              |
| <b>Selection Committee comments:</b>  |                    |              |
|   | <b>FINAL SCORE</b> | <b>0</b>     |